



## High Springs Community School

### School Advisory Council (SAC) Meeting Minutes

September 11, 2023

Via In-Person & Google Meet

#### **Attendance:**

Lynn McNeill, Principal

Jennifer Spencer, Assistant Principal

**Teachers:** Sherry Sakai, Deanna Feagin

**Parents:** Kyra Brown, Jessica Dube, Bobi Frank

**Community Members:** David Miller, Antoine Sheppard, Vickie Cox, Abigail Beslin

**Career Service:** Renorda Taylor

The High Springs Community School Advisory Council meeting was held via in person and on Google Meet on September 11<sup>th</sup>, 2023. Elections were made to elect Chair, Co-Chair, and Secretary. Meeting agenda and Funding Requests were shared via email prior to the meeting. Minutes of the May 9<sup>th</sup>, 2023 meeting were also provided prior to the meeting via email.

#### **Elections:**

Chair- Bobi Frank was nominated by A. Sheppard, seconded by R. Taylor, and approved as Chair

Co-Chair- Vickie Cox was self nominated, seconded by R. Taylor, and approved as Co-Chair

Secretary- Kyra Brown was self nominated, seconded by B. Frank, and approved as Secretary

Chairman Bobi Frank called the meeting to order at 2:35pm.

#### **Ensuing Order of Business:**

##### **A. Minutes:**

- Approval of prior meeting minutes. A motion was made by S. Sakai to accept the minutes from the meeting on May 9<sup>th</sup>, 2023. This was seconded by R. Taylor and passed unanimously by voice vote.

##### **B. Approval of 2023-2024 Meeting dates:**

9/11/2023 @ 2:30pm  
11/14/2023 @ 2:30pm  
1/30/2024 @ 2:30pm  
3/26/2024 @ 2:30pm  
5/14/2024 @ 2:30pm

Motion to approve dates by A. Sheppard , seconded by D. Miller, and passed unanimously by voice vote.

**C. 23/24 School Improvement Plan (SIP) Focus:**

- SIP due to the district by 08/19/2023. District will review document and provide feedback & suggestions. HSCS had no low performing areas from 2022-2023 school year. Upon evaluating FAST test scores with the greatest decline, greatest gap, & most improvement it was determined that the 2023-2024 SIP will focus on increasing proficiency across the board in ELA for all students. Three areas of focus will be:
  - i. Increase overall proficiency in ELA by 5%+
  - ii. Increase overall proficiency in ELA & Math for student with disabilities
  - iii. Create a positive culture & environment specifically relating to others
    1. Reduce ISS/OSS by 10%

**D. Budget:**

- L. McNeill shared the budget
- Beginning Balance= \$17,798.67 (prior year balance)
- Summer Spending= <\$5,022.85> (Printer Ink, MS Planners, Nolen & Coyle Pre-planning, Math Calculators)
- Current Balance= \$12,775.82
- Lottery funds about \$9.41/student. Funds have not yet been disbursed
  - i. L. McNeill emailed to ask about if/when/how much HSCS would receive this year but has not yet heard back

**E. Requests for Funding:**

- Caryn Nichol, 8<sup>th</sup> Grade Team, submitted a request for the purchase of Delta Math Plus at the cost of \$380.00/yr. K. Brown moved the committee to approve the funding request, seconded by R. Taylor and the motion was passed by voice vote.
- Jennifer Spencer, Assistant Principal, submitted a request for the purchase of Generation Genius at the cost of \$1,795.00/year to cover the entire school. V. Cox moved the committee to approve the funding request, seconded by A. Sheppard, and the motion was passed by voice vote.

**Adjournment** was at 3:30pm

Submitted by:

Kyra Brown, Secretary

September 13, 2023